

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held
in the CORRAN HALLS, OBAN
on THURSDAY, 21 MAY 2015**

Present: Margaret Adams, Ardchattan Community Council (Chair)
Councillor Roddy McCuish Councillor Elaine Robertson
Councillor Neil MacIntyre

Attending: Shirley MacLeod, Argyll and Bute Council
Jeannie Holles, Argyll and Bute Council
Laura MacDonald, Argyll and Bute Council
Jay Helbert, Argyll and Bute Council
Brian Marden, Argyll and Bute Council
Alison Hardman, NHS Highland
Mark Stephen, Police Scotland
David Cowley, Scottish Fire and Rescue
Tanya MacDougall, Family Mediation
Eleanor MacKinnon, NHS Highland/Health & Wellbeing Network
Aileen Binner, Home Start Lorn
Rona Dougal, Argyll Voluntary Action
Hannah Kenter, Argyll Voluntary Action
Kieron Green, Oban Community Council
Duncan Martin, Oban Community Council
Sandy Dunlop, Connel Community Council
Les Stewart, Connel Community Council
Tim McIntyre, Ardchattan Community Council
Jill Bowis, Ardchattan Community Council
Colin Morrison, Ardchattan Community Council
Jane Darby, Kilmore Community Council
Louise Glen, Oban Times

1. WELCOME AND APOLOGIES

Apologies for absence were intimated from:

Kate Craig, Glenorchy and Innishail Community Council
Marri Malloy, Oban Community Council
Jessie MacFarlane, Oban Community Council
Mary Wilson, NHS Highland
Janet Waterworth, Argyll & the Islands Branch FSB
Linda Battison, Argyll and the Isles Tourism Cooperative Ltd
Campbell Cameron, Community Broadband Scotland
Anne MacColl-Smith, Argyll and Bute Council
Elaine Appleby, Argyll and Bute Council
Carol Keeley, Argyll and Bute Council
Susan Donnelly, Argyll and Bute Council
Iona MacPhail, ACHA
Carron Tobin, AITC
Stephen Whiston, NHS Highland
Pat Trehan, Argyll and Bute Council

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP - 11 MARCH 2015

The Minutes of the Oban, Lorn and the Isles Community Planning Group held on 11th March 2015 were approved as a correct record.

4. MEMBERSHIP OF THE AREA COMMUNITY PLANNING GROUP

A report providing an update on the membership of the Oban, Lorn and the Isles Area Community Planning Group, was considered.

Decision

The Area Community Planning Group noted the contents of the report.

(Ref: Report by Area Committee Manager dated 21st May 2015, submitted).

5. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

A report informing members of the Area Community Planning Group of the discussion at the CPP's Management Committee on 27th March on matters raised at Area Community Planning Group meetings in March 2015, was considered.

Decision

1. The group agreed to note the contents of the report; and
2. Requested that the Area Governance Manager, take further comment to the CPP Management Committee meeting on 17 June 2015.

(Ref: Report by Community Planning Manager, dated 21st May 2015, submitted).

6. STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION (OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)

A report providing the Area Community Planning Group with a progress report on the action undertaken to establish in the Argyll and Bute Health and Social Care Partnership (HSCP) since the last meeting, was considered.

The Group expressed their disappointment in the lack of attendance from Health and Social Care Officers. They felt this is a very critical item and

affects everyone across the area and noted that there was no attendance at the March meeting either.

Decision

The Group asked the Area Governance Manager to write to officers of the Health and Social Care Integration Group expressing the disappointment of the Area Community Planning Group and ask that someone be present at the August meeting.

7. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) COMMUNITY LEARNING AND DEVELOPMENT (CLD) PARTNERSHIP

The Area Community Planning Group considered a report outlining the responsibilities laid on the CPP by the Strategic Guidance for Community Planning Partnerships; Community Learning and Development (CLD) (2012), and the associated legislation laid on the Education Authority. The report also highlighted the progress of work carried out in response to these responsibilities by the Argyll and Bute Strategic CLD Partnership, with particular reference to the innovative web-based CLD Plan format that has been adopted.

The Adult Learning Manager advised the group that they were invited to provide feedback regarding the developing strategic CLD Plan, its fitness for purpose and any known key gaps in the community learning provision relating to the Oban, Lorn and the Isles area. She advised that this was a live document and that feedback could be provided at any time by accessing the website, www.cldplanning.com.

Decision

The Area Community Planning Group noted the contents of the report.

(Ref: Report by Community Learning Manager dated 21st May 2015, submitted).

(b) COMMUNITY BENEFITS

A report updating the Area Community Planning Group of the progress made to date with Community Benefits Clauses (CBCs) within contracts relevant to the Oban, Lorn and the Isles area, was considered.

The report advises that two contracts currently have ongoing CBCs relevant to Oban, Lorn and the Isles, and five contracts currently have CBCs that are still to be progressed, that are relevant to Oban, Lorn and the Isles.

The report also advises that due to the longer term nature of some contracts which include CBCs, which is expected due to their higher values, a number of the community benefits expected to materialise may not occur until the later stages of the contracts. Ongoing contract management will enable this to be monitored and reported on.

There was no one present from the Commissioning and Procurement Team to present this paper so the Area Governance Manager agreed to take any questions or comments back.

Decision

The Area Community Planning Group noted the contents of the report and welcomed the addition of CBCs to relevant contracts, noting the opportunity which this brings to gain added value from contracted works.

(Ref: Report by Purchasing Officer dated 30th April 2015, submitted).

(c) LITERACY AND NUMERACY WORK WITH ADULTS

The Adult Literacies Development Worker gave a presentation to the Group on Adult Literacy and Numeracy in the Oban, Lorn and the Isles area.

He spoke about the core elements of working with people, the literacy action plan for 2014/15 and the different groups set in place to help improve literacy and numeracy.

Decision

The Group noted the information provided.

(Ref: Presentation by Adult Literacies Development Worker dated 21st May 2015, submitted).

(d) RAISING ATTAINMENT AND ACHIEVEMENT

A report updating the Community Planning Group on the progress being made within Education on aspects of Outcome 3: Education, skills and training maximises opportunities for all, was considered.

Decision

The Area Community Planning Group:

1. Noted the continuing progress made in relation to the Education aspects of Outcome 3 in the OLI Localised Delivery Plan; and
2. Noted the commitment of staff and the success and achievements of children and young people.

(Ref: Report by Area Officer for OLI dated 24th April 2015, submitted).

8. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

(a) INTEGRATED CHILDREN'S SERVICES PLAN

It was agreed that this item would be referred to the August Area Community Planning Group meeting.

The Group asked that the New Oban High School be included on the agenda for the August meeting.

9. DATE OF NEXT MEETING

The next Oban, Lorn and the Isles Community Planning Group meeting will be held on Thursday 27th August 2015 at 2pm in Oban Community Fire Station.

A discussion was facilitated by the Area Governance Manager on items for inclusion on the Agenda for the Next Meeting under outcome 1(The Economy is Diverse and Thriving) and Outcome 5 (People Live Active, Healthier and Independent Lives).

It was noted that members of the group should contact the Area Governance Manager if they have any agenda items they would like added.

Decision

1. The Group noted the proposed outcomes.
2. The Group agreed that the following items be included on the agenda for the August meeting:
 - Oban as a University Town
 - Culture and Heritage of the area
 - Tourism Experience across Argyll and Bute
 - Business Gateway- business start-ups , and training update
 - Update from Argyll and the isles Tourism Co-operative Ltd
 - Update on partnership structures to develop culture and heritage
 - Update on Securing tenants for Malin House Dunstaffinage, European Marine Science Park.

The group further noted the desire of the North Argyll Youth Forum to attend future meetings, and aired they should be invited to attend the August meeting. In further efforts to engage young people in the work of the CPG it was agreed to explore the possibility of holding the meeting scheduled for November in Oban High School. Jay Helbert agreed to progress this request

with the Head Teacher of the High School.

(Ref: Verbal update by the Area Governance Manager, dated 21st May 2015, submitted).

10. PARTNER UPDATES

(a) POLICE SCOTLAND

Inspector Mark Stephen from Police Scotland introduced himself to the Group advising that he is the new replacement Inspector in place of Julie McLeish. He updated the Group on the recent major road accidents and confirmed that there were first class responses from all partners involved. He advised that he is working along with the Events Planning Team who are preparing for the Skerryvore Decade event on 30th May at Mossfield where lots of additional resources have been put in place to make sure the event runs smoothly.

The Group noted the information provided.

(b) SCOTTISH FIRE AND RESCUE

David Cowley, the new Group Manager for Scottish Fire and Rescue updated the Group on recent activities he had been involved in and he thanked everyone involved in the referral process for most vulnerable people.

He confirmed there have been 95 fire incidents since the last meeting in March, mostly which were false alarms and 14 fires, none of which were serious.

Mr Cowley advised there is a new fast policy which is looking to target non domestic premises which include Argyll and Bute Council buildings.

Mr Cowley updated the Group on the Cut it Out Campaign which they hope to deliver to more schools across Argyll and Bute as it has been very positive. He finished off his update to the Group by offering to come and talk to Community Councils whenever they would like an update.

The Group noted the information provided.